

**Liberty Township Board of Supervisors
39 Topper Road
Fairfield, PA 17320**

***Regular Monthly Meeting
August 2, 2016***

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, August 2, 2016 at 7:30pm at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for their Regular meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Mrs. LeeEsta Shaffer, Secretary and Solicitor John Phillips. Chief Brand Briggs did not attend.

Supervisor Comments-

Mr. Barlow stated Steelman Marker Road is open to residents only at this time.

Mr. Jackson stated some residents have asked for a copy of the financial reports. Mrs. Shaffer will print three (3) copies and if more are needed she can print more.

Minutes of the July 5 meeting were read and were accepted on a motion by Mr. Jackson and seconded by Mr. Barlow and passed unanimously.

Treasurer's Report was reviewed and accepted by the Supervisors.

Approval of bills: Mr. Jackson made a motion to pay the bills as stated, seconded by Mr. Barlow and the motion passed unanimously.

Public Participation:

Ms. Kathryn Carter of Goetz Trail, Ms. Courtney Holva of Strausbaugh Trail, and Tina Woodward of Kelly Trail asks of the board for guidance on how to form a homeowners association and on fixing the roads off of Rist Trail. They also ask how builders are able to get permits without any stormwater management. Solicitor Phillips stated all builders are required to participate and manage stormwater runoff from their properties. He also stated the deeds have been recorded with the restrictions of being private roads and all home owners own portions of those roads.

Mr. Barlow stated if the roads were brought up to state specs the owners could petition the supervisors to take them over, however all owners must agree.

Solicitor Phillips stated a homeowners association should be created and then all owners must participate. He also offered to meet with one or two of the owners at no charge to help them decided on the correct path to completing an HOA and give them a list of attorneys who may be able to help them.

Mrs. Natalie Williams of Skyline Trail asks the board to erect a slow sign on her street and the board agreed to look into it.

Solicitor – None.

Police Officer's Report – John Bostek read his report and stated the department worked a total of 243.75 hours, on call hours 30.75 with one call out and drove 1967 miles.

Zoning Officer's Report – Mr. Bostek stated four land use permits were issued.

Roadmaster Report – Mr. Barlow stated Boyle Road Bridge is in bad repair and his crew patched a whole on the surface. The Bridge belongs to PennDot. Mr. Barlow also stated the old salt shed has been removed and hopes the new shed to be completed by the end of August. Steelman Marker paving is done and will only be open to residents to Tiger Trail for the next five (5) days, Gladhill Road will be closed for several hours for paving on Thursday and Old Waynesboro Pike's tar and chip was completed last week.

Mr. Barlow stated he will be in Harrisburg next week to meet with the Department of Environment and Protection to learn how to complete their application for Wenchoff Road. A second cutting and brushing on all roads will be starting soon and pipes will be replaced on Crum and Pecher Roads.

Planning Commission Report – Mrs. Wenschhof stated there were no quorum but a recommendation for conditional approval pending KPI and Adams County Planning comments was stated for the Ott/Wivell lot addition.

Old Business:

Driveway Ordinance- Ms. Shaffer asks for permission to advertise the Driveway and Construction Ordinance. **Mr. Jackson made a motion to advertise the driveway ordinance for adoption at the September meeting, was seconded by Mr. Barlow and passed unanimously.**

New Business:

Resolution R-4 2016- Raising the Tax Collector Fee for certifying copies to \$20.00 per copy. **Mr. Jackson made a motion to approve Resolution R-4 2016, was seconded by Mr. Barlow and passed unanimously.**

Appoint Code Enforcement Officer- **Mr. Barlow made a motion to appoint Land and Sea Services for Code Enforcement and instructed to enforce acts of violation to the ordinance only if a written complaint is received and then directed by the supervisors to act, was seconded by Mr. Jackson and passed unanimously.**

With no further business, the meeting adjourned at 9:24p.m. on a motion by Mr. Barlow, seconded by Mr. Jackson. Vote unanimous.

The next scheduled meeting will be held on Tuesday, September 6, 2016 at 7:30 p.m.

Respectfully submitted,
LeeEsta Shaffer, Secretary/Treasurer

