

**Liberty Township Board of Supervisors  
Workshop Meeting Minutes  
39 Topper Road, Fairfield, PA 17320**

**April 20, 2017  
1 PM**

The Board of Supervisors of Liberty Township, of Adams County, met on Thursday, April 20, 2017 at 1 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320.

**Present:** Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Phillips, Chief Brand Briggs, Roadmaster Brian Arentz, Zoning Officer Jamie Harbaugh, and Secretary/Treasurer Wendy Peck.

Roll Call was taken and there was a quorum.

**Public Comments:** David Palmer, 591 Harbaugh Valley Road addressed the Board of Supervisors requesting an extension to his deadline for compliance to a zoning violation regarding cleanup of his property. The Board of Supervisors unanimously agreed to accept a deadline of December 31, 2017, provided that Mr. Palmer continues to regularly provide evidence of progress. The Zoning Officer will continue to make routine inspections of the property to validate that cleanup is continuing. The Secretary was instructed to send a letter to Mr. Palmer confirming the Board's decision with a copy of the letter sent to the Zoning Officer.

**Police Department:**

Chief Briggs spoke about the April 29 Drug Take Back event and announced that location has been changed to the Carroll Valley Borough Municipal Building. The Chief stated that the department has reduced the use of the unmarked vehicles for added visibility. He noted that there were two complaints regarding political signs being removed and defaced. Chief Briggs reported on the ongoing problems with the residents on Harbaugh Valley Road. He has a meeting scheduled with the District Attorney to discuss the issue.

**Road Department:** Roadmaster Arentz reported that the ditching work is complete. He met with a few people regarding driveways. The large dump truck will be going for an inspection tomorrow. There were comments made that some of the road ditching appeared to be deeper than in previous years. Mr. Barlow asked if it would be a good idea to install ballasts. Mr. Arentz replied that it would be feasible to install R-4 as breaks where needed but not fill the entire ditch.

**Secretary/Treasurer:** Secretary Peck reported that she received a request from Township Tax Collector Natalie Williams regarding a street light near her residents. Ms. Williams is requesting that the Township pay for the electric service to the light. The issue was discussed and further information is needed before proceeding. Research will be done to determine if the Township is paying for any other streetlights within the township.

**Supervisor Comments: None**

**Old Business:**

**Status of New Enterprise Road Contract Balance:** Mr. Bostek proposed proceeding with the recent PennDot recommendation of offering 50% of the \$155,000 with a 5-year bond with no reduction. Mr. Barlow objected to the 5-year bond and recommended a 7-year bond. After some discussion, it was decided to add the topic to the May 2 Board of Supervisors meeting.

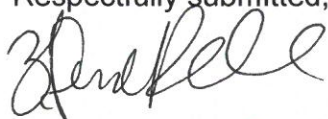
**New Business:**

**Propane Bid-** The Supervisors reviewed the bids for the purchase of used propane tanks and 1 year supply of propane. Bids for annual propane costs were compared from National Energy, McLaughlin's Energy Services, State Line Gas Service and current provider Suburban Propane. National Energy appeared to be the lowest cost for annual propane supply at 1.599/gal. After some discussion on the varying sizes of tanks and the size of the current rented tanks, it was decided to table the bid award. Mr. Barlow stated that he knew of several places and would research purchasing a used tank. Until a decision on the tanks has been made, the Township will continue with its current propane provider.

**Resolution to Open Fire Tax Bank Account -** Mr. Jackson made a motion to adopt 2017-04 Resolution Establishing a Depository for Fire Tax Funds. Mr. Bostek seconded the motion and the motion passed unanimously.

The meeting adjourned for an Executive Session at 1:55 PM.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer