

**Liberty Township Board of Supervisors
39 Topper Road
Fairfield, PA 17320**

**Public Hearing
Zoning Amendments**

Present were John Bostek, Robert Jackson, Walter Barlow and LeeEsta Shaffer, Solicitor Phillips.

Dominic Picarelli, KPI stated there were no significant changes, an event hall was added to the industrial zone and an adjusted tract graph was added.

No public comments were submitted.

With no further business, a motion to adjourn at 7:10pm was made by Mr. Bostek, seconded by Mr. Jackson and passed unanimously.

***Regular Monthly Meeting
May 3, 2016***

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, May 3, 2016 at 7:30pm at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for their Regular meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Mrs. LeeEsta Shaffer, Secretary, Chief Brand Briggs, and Solicitor John Phillips.

Supervisor Comments-

Mr. Bostek stated the salt shed is well underway and asks the public to not drive around the buildings due to possible nails could lead to flat tires.

Minutes of the *April 5* meeting were read and were accepted on a motion by Mr. Jackson and seconded by Mr. Barlow and passed unanimously.

Treasurer's Report was reviewed and accepted by the Supervisors.

Approval of bills: Mr. Jackson made a motion to pay the bills as stated, seconded by Mr. Barlow and the motion passed unanimously.

Public Participation:

Ms. Lana Emory asks about the junk properties. Mr. Bostek stated the Township has sent letters and the owners have 30days from signature to become compliant. Ms. Emory also stated she wants 245 Wenschhof and 591 Harbaugh Valley Roads cleaned up as well.

Mrs. Shaffer stated the Township has been issued a reimbursement from the Frederick Waste Company.

Mrs. Agatha Foscatto complained about speeding on Pecher Road and wants the speed limit reduced. Mr. Barlow stated a speed study would need to be done and that it would not guarantee the speed would be lowered. The study takes a survey on the average speed. Of that, 85% of the vehicles rate of speed would determine the limit. Chief Briggs agreed with Mr. Barlow's statement. Chief Briggs did suggest he would to an unofficial study to see what the average speed is.

Solicitor – None.

Police Officer's Report – Chief Briggs read his report and stated the department worked a total of 342.25 hours, and drove 2,761 miles. The officers did 102 patrol checks, with a total department checks of 247, 14 vehicle stops, and 10 citations and issued 4 warnings.

Zoning Officer's Report – Mr. Bostek stated five land use permits were issued.

Roadmaster Report – Mr. Barlow stated his crew has a meeting scheduled with New Enterprises for a pre-construction meeting on Wednesday at 9am. The tentative start date is June 2nd to be completed by August 22, 2016. Mr. Barlow also stated he is scheduling a CPR class for the employees but no official date has been set and met with a DCNR representative concerning dirt and gravel roads.

Mr. Barlow would like to bring back the part time help starting in May to continue through August with a pay increase to \$15.00 per hour. **Mr. Barlow made a motion to increase part time wages to \$15.00 per hour, seconded by Mr. Jackson and passed unanimously.**

Planning Commission Report – Mrs. Wenschhof stated no meeting was held.

Old Business:

Opt in/Opt out of Uniform Construction Code- Mr. Jackson stated he would like to see the township opt in to the uniform construction code which will make it easier for businesses to get through the permitting process. Solicitor Phillips stated the 180 day waiting period starts March 3rd, then an inter-municipal agreement into the Shared Adams UCC Appeals board needs to be passed and the UCC ordinance will need to be advertised and passed, but both could not take effect until September 3, 2016. **No motion to approve was presented.**

Mr. Bostek asked Mr. Barlow about the increase to \$15.00 per hour and stated the budget was approved for \$10.00 and is not willing to go over the budget. **Mr. Bostek made a motion to decrease the \$15.00 per hour back to \$10.00. There was no second, motion dies.** Mr. Jackson stated he agrees with the \$15.00 increase, and that there is plenty money. Solicitor Phillips stated since there is no mention of changing the budget, you are required to stay within the budgeted amounts. Mr. Bostek stated he will approve the increase as long as the road crew holds within its budget.

New Business:

Driveway Ordinance- Mr. Barlow stated he has given a draft copy of the ordinance to the board and asks for any changes or suggestions. Solicitor Phillips stated he had a few minor issues but nothing serious. The board agrees to review.

Zoning Amendments- Mr. Bostek stated he feels the zoning amendments are ready to be adopted. **Mr. Barlow made a motion to approve the zoning amendment updates and codification, seconded by Mr. Jackson and passed unanimously.**

Resolution R-1 2016 Fee Schedule- Mr. Bostek stated with the current zoning firm hired by the township has required an increase in fees. The board reviewed the proposed fee schedule. Mr. Bostek made a motion to approve Resolution R-1 2016 Fee Schedule, seconded by Mr. Barlow and passed unanimously.

Employee Handbook- Mr. Barlow stated he had been working with Solicitor Phillips to update the townships employee handbook and distributed it to the board. Mr. Barlow asks for the board's comments and suggestions to be forwarded to Solicitor Phillips.

With no further business, the meeting adjourned at 8:50p.m. on a motion by Mr. Bostek, seconded by Mr. Jackson. Vote unanimous.

The next scheduled meeting will be held on Tuesday, June 7, 2016 at 7:30 p.m.

Respectfully submitted,
LeeEsta Shaffer, Secretary/Treasurer