

**Liberty Township Board of Supervisors
39 Topper Road
Fairfield, PA 17320**

***Regular Monthly Meeting*
March 1, 2016**

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, March 1, 2016 at 7:30pm at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for their Regular meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Mrs. LeeEsta Shaffer, Secretary, Chief Brand Briggs, and Solicitor John Phillips.

Supervisor Comments-

Mr. Bostek congratulated Mrs. Shaffer for being interviewed by the Township News Magazine. Mr. Bostek also congratulated Mr. Barlow for getting the salt shed underway.

Minutes of the February 2 meeting were read and were accepted on a motion by Mr. Jackson and seconded by Mr. Barlow and passed unanimously.

Treasurer's Report was reviewed and accepted by the Supervisors.

Mr. Barlow asked what the \$28.00 fee is for. Mrs. Shaffer stated the fee is charged monthly for direct deposit of payroll.

Mr. Jackson made a motion to transfer the sinking fund closing balance of 125.79 to the general fund, was seconded by Mr. Barlow and passed unanimously.

Approval of bills: Mr. Barlow made a motion to pay the bills as stated, seconded by Mr. Jackson and the motion passed unanimously.

Public Participation:

Mr. Swiat asks if the township can collect the amusement tax from ski liberty resort. Solicitor Phillips state he researched it and 3.5 acres lays within the Townships district. We would need to contact and negotiate with Carroll Valley Borough for 7/10's of the tax. The Amusement Tax Ordinance passed in 1966 cannot be located so a new ordinance would need to be passed.

Solicitor – None.

Police Officer's Report – Chief Briggs read his report and stated the department worked a total of 333 hours, and drove 2,831 miles. The officers did 69 patrol checks, with a total department checks of 255, 16 vehicle stops, and 9 citations and issued 9 warnings.

Mr. Bostek asked if we have received any fine money from 1320 Tract Road. Chief Briggs stated that we received \$300.00.

Mr. Bostek also stated the Dumpster Company has not been paid and could empty the dumpster on the property before removing it. The cost to dump is \$515.00 and he would like the township to cover this expense while placing a lien against the property owners. There was some discussion. **A motion to pay \$515.00 to cover the dumpster fee of 1320 Tract Road was**

made by Mr. Bostek, seconded by Mr. Jackson with Mr. Barlow asking for clarification on the amount voted yes. Motion passed unanimously.

Zoning Officer's Report – Mr. Bostek stated one land use permit was issued to Mr. Skowron on Wenschhof Road.

Roadmaster Report – Mr. Barlow stated his crew has ordered salt, did an emergency repair on a washout on Liberty Hall Road and stated water runoff needs to be address with some property owners. Attended LTap classes in preparation of obtaining the scholars certificate and taking a roadside vegetation spray class. Mr. Barlow also stated ditching will begin March 14th starting on Gladhill Road and moving to other roads from there. The bridge on old Waynesboro pike will be tar and chipped with an epoxy to be painted on under the bridge. He stated he would like the part timers to return this spring and feels this would be a good job for them. Mr. Bostek agreed to bring them back as long as they do not exceed the budgeted limit.

Planning Commission Report – Mrs. Wenschhof stated no meeting was held.

Old Business:

Thelma Steiger Land Development Plan- The plan was accepted by the supervisors.

Opt in/Opt out of Uniform Construction Code- Mr. Jackson stated he would like to see the township opt in to the uniform construction code which will make it easier for businesses to get through the permitting process. 32 of 34 municipalities and boroughs are now opted in and would to send a letter of intent to adopt to Labor and Industry to start the 180 day waiting period. Mr. Barlow stated he has called and left several messages for Land and Sea to answer some questions he has but has of yet not heard back. Mr. Barlow stated he has spoked to Jamie Harbaugh (zoning officer) about the cost involved and that there will be some.

Mr. Jackson made a motion to send the letter of intent to adopt into the Uniform Construction Code, was seconded by Mr. Barlow and passed unanimously.

Mr. Barlow asks if there is an ordinance for property owners to control the water runoff from their properties. He has found a few that have pipes dumping water into the township ditches which is causing roadside issues. Mr. Barlow would like to see if they are in violation and if they are see that it is enforced. Mr. Jackson stated this is what we pay Land and Sea to do and agreed to have them look into the matter.

New Business:

Automatic Garage Door Openers- Mr. Barlow stated the garage doors need repaired and stated the cost will be \$750.04. Mr. Barlow would like to automatic openers on doors one and 2 at a cost of \$2,167.54. These doors are hard to open and they stick. Mr. Bostek stated to have the doors repaired first and then will determine if the openers are needed. Mr. Barlow argued the issues with the doors are a health issue and that someone is going to get hurt and it would cost the township less to purchase the openers. **Mr. Jackson made a motion to repair the garage doors and then if needed purchase the openers for two (2) doors at a cost of \$2,167.54, was seconded by Mr. Bostek and passed unanimously.**

Materials Bid- Mr. Barlow stated the bid documents are ready to be advertised. In the bid packet, we plan to pave Gladhill Road, widen Orchard Road, double tar and chip old Waynesboro road and reclaim Steelman Marker Road. Mr. Barlow stated we are using last year's numbers for line painting and fuel. **Mr. Barlow made a motion to advertise the materials bids, was seconded by Mr. Jackson and passed unanimously.**

Resolution R-2 2016 FREMA Emergency Succession- Mr. Jackson stated the resolution is required by FREMA to assure that someone in authority can make decisions and qualify the township for reimbursements from an emergency. **Mr. Jackson made a motion to approve Resolution R-2 2016 FREMA Emergency Succession, was seconded by Mr. Barlow and passed unanimously.**

Cande Walter- Mr. Bostek stated Cande Walter is an independent contractor hired to clean the township building and as such is required to purchase liability insurance. He stated the cost to her is \$400.00 and stated it would only cost the township \$14.48 a month to put her on payroll. Mr. Barlow disagreed with those figures and stated the insurance could be as low as 200 if you shopped around and would cost the township more than that for payroll. Mr. Jackson he spoke to the township insurance broker and he recommended payroll due to an accident by that person would still be treated as an employee for insurance purposes. Solicitor Phillips stated independent contractors is your choice for payroll, but part time workers are employees no matter what you call them. **Mr. Bostek made a motion to hire Cande Walter and place her on payroll for twice a month cleanings was seconded by Mr. Jackson, with Mr. Barlow voting no. Motion passed.**

PLGIT Credit Card- Mr. Barlow stated he would like to apply for PLGIT Credit Cards because they are regulated and audited by the attorney general's office. The program has stricter rules on spending than private card companies. Mr. Bostek stated we could get an application and vote on it next month. **Mr. Barlow made a motion to receive a credit application from PLGIT Cards was seconded by Mr. Bostek and passed unanimously.**

With no further business, the meeting adjourned at 9:05p.m. on a motion by Mr. Bostek, seconded by Mr. Barlow. Vote unanimous.

The next scheduled meeting will be held on Tuesday, April 5, 2016 at 7:30 p.m.

Respectfully submitted,
LeeEsta Shaffer, Secretary/Treasurer